



Jasper County Sheriff's Office

Donald L. Hipp, Sheriff

"Working together to
make Jasper County a
better and safer place
to live."

12008 North Jacob Smart Boulevard P. O. Box 986 Ridgeland, SC 29936
O: (843) 726-7777 | F: (843) 726-7778

FREEDOM OF INFORMATION ACT REQUEST FORM

TO: sheriffdiscovery@jaspercountysc.gov

YOUR NAME: _____

YOUR MAILING ADDRESS: _____

YOUR EMAIL: _____

YOUR PHONE NUMBER(S): _____

PLEASE STATE WHAT PUBLIC RECORDS YOU ARE REQUESTING AND INCLUDE THE FOLLOWING: ADDRESSES, SPECIFIC DATES AND TIMES OR A DATE RANGE, AND/OR NAME(S), ETC. PLEASE BE AS SPECIFIC AS POSSIBLE.

Upon receipt of a request, records management generally has 10 business days to notify the requester of the final determination regarding availability and 30 calendar days from final determination to furnish the records. If the record is older than 24 months, records management has 20 business days to notify the requester of the final determination and 35 calendar days from final determination to furnish the records.

I understand that Section 30-2-50 of the South Carolina Code of Laws prohibits a person or private entity from knowingly obtaining or using personal information from a local government for commercial solicitation directed to any person in this State; violators are guilty of a misdemeanor and subject to a \$500.00 fine and/or jail time up to one year. ANY PERSONAL INFORMATION OBTAINED PURSUANT TO THIS REQUEST WILL NOT BE USED FOR COMMERCIAL SOLICITATION DIRECTED TO ANY PERSON IN THE STATE OF SOUTH CAROLINA.

I REQUEST THE FOLLOWING INFORMATION UNDER THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT:

SIGNATURE: _____

<p>COPY FEE SCHEDULE:</p> <p>Report(s) and/or other evidentiary items sent <i>electronically</i> are free to the public, however you will be charged \$15.00 per hour for search, retrieval, and redaction time.</p> <p>For paper copies:</p> <p>\$0.50 per page</p> <p>\$8.00 per disc</p>	<p>The county bills only for its costs to fulfill each request. Invoices will be sent to you and payment is required in full before the public records are released to you.</p> <p>If the request is deemed to be of a large volume, requester will be notified and given an opportunity to narrow their request.</p>
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